

SNODLAND TOWN COUNCIL**25 JULY 2019**

Committee Members present:	Cllrs P Hickmott (C), Mrs S Bell (VC), Mrs J Ayers, Mrs A Barden, A Bennison, J Butterfield, Mrs D Crook, Mrs D King, Mrs N Misy and Mrs S Shaw
Council Members present:	Mrs K Sowten (CEO) and Miss E Jones
Members of the public:	Three members of the public present

1.	<u>Apologies for absence</u> Apologies were received from Cllrs Mrs K Mordecai-Woolf, A Keeley, W Mallard, J Minter, Miss L West, Mrs S Hohler and the local PCSOs.
2.	<u>Declaration of interests</u> There were no declarations of interest.
3.	<u>Report from Neighbourhood Police Team</u> The PCSOs were unable to attend the meeting but the Committee members each received copies of the monthly crime reports for Snodland East and West.
4.	<u>County Councillor's Report</u> The CC was not present at the meeting and there was no report.
	Pursuant to Standing Order 68 the Chairman of the committee will invite Members of the public to express an interest should they wish to make representations, ask questions, or give evidence in respect of any item of business included on the agenda.
5.	<u>Questions from the public (<i>Members of the public are advised that they may speak for up to three minutes</i>)</u> There were no questions from the members of the public.
6.	<u>Chairman's Announcements</u> The Chairman advised that he would give his report at item 10 – reports from Borough Councillors.
7.	<u>To resolve that the Minutes of the Council meeting held on 6 June 2019 (pp 15-22) and the Special Full Council held on 10 July 2019 (pp 26) are a correct record</u>
0515	RESOLVED – that the Minutes of the Council meeting held on 6 June 2019 and the Special Full Council held on 10 July 2019 were agreed as a correct record. Signed

8.	<u>To receive reports and consider recommendations of Council Committees</u>	
8.1	Policy and Resources	4 July 2019 (pp 23 - 25)
	The Chairman of the Policy and Resources Committee reported that there were no recommendations from the meeting held on 4 July 2019.	
8.2	Amenities and Recreation	10 July 2019 (pp 27 – 32)
	The Chairman of the Amenities and Recreation reported that there were no recommendations from the meeting held on 10 July 2019.	
8.3	Planning and Environment	Meeting cancelled
9.	<u>To accept the resignation and re-appointment of Chair and Vice Chair of the Policy and Resources Committee</u>	
	<p>The CEO reported that she had received a letter of resignation from Cllr Mrs K Mordecai-Woolf to step down as Vice Chair of the Policy and Resources Committee (P & R). The CEO had also received a request from the current Chairman of the P & R Committee to step down to Vice Chair. A vote was carried out to nominate a new chairman and vice chair of the Policy and Resources Committee:</p> <p>Chairman - Councillor Mrs D King was nominated by Councillor Mrs N Misy and seconded by Councillor Mrs D Crook. There were no other nominations.</p> <p>Vice Chair – Councillor J Butterfield was nominated by Councillor Mrs D King and seconded by Councillor Mrs N Misy. There were no other nominations.</p> <p>0516 RESOLVED – Councillor Mrs D King was nominated Chairman of the Policy and Resources Committee.</p> <p>0517 RESOLVED - Councillor J Butterfield was nominated as Vice Chair of the Policy and Resources Committee.</p>	
10.	<u>Reports from Borough Councillors</u>	
	<p>Cllr Mrs S Bell reported that she had attended the Mayor’s Garden Party on Tuesday 23rd July and enjoyed the event.</p> <p>The Chairman suspended Standing Orders</p> <p>Borough Councillor David Lettington (Snodland East) introduced himself to the Committee and reported on items of interest from TMBC:</p> <ul style="list-style-type: none"> • A motion was passed to become carbon neutral by 2030 and strategies would be put in place to achieve this eg electric car charge points, house insulation etc; • New Garden Waste Collection Service (£40.00 per annum) to assist with additional income to the Council to alleviate future increases in council tax charges. 	

	<p>Newly elected Borough Councillor Ruth Lettington (Snodland West) introduced herself to the Committee and advised that she did not have anything to report as she was still very new to the role.</p> <p>A Councillor stated that she was very pleased to see representation from TMBC and requested that they attend regularly to give feedback on matters from TMBC.</p> <p>A Councillor asked for an update on residents' access to other Council's household waste recycling centres. Cllr Lettington advised that Kent residents would have free access to Medway Tips for the next 18 months. In the meantime, KCC are exploring different locations for a separate household waste centre for Tonbridge and Malling residents. A point was raised regarding the increase in fly tipping and Cllr D Lettington advised that this would be monitored closely and additional revenue from the new garden waste service could be used for this.</p> <p>Standing Orders were reinstated</p> <p>The Chairman reported that he had attended the Area 3 meeting whereby the Vantage Point planning application had been withdrawn. He also attended an audit committee training, the communities and housing advisory board, the briefing for the local plan and the Mayor's garden party.</p>				
11.	<p><u>Town Councillors reports on meetings and activities attended on behalf of the Council</u></p> <table border="0" data-bbox="304 1048 1374 1375"> <tr> <td data-bbox="304 1048 798 1084"><u>Snodland Carnival - 6 July 2019</u></td> <td data-bbox="979 1048 1374 1084"><u>Councillor's training course</u></td> </tr> <tr> <td data-bbox="304 1122 549 1375">Cllr Mrs D Crook Cllr Mrs N Misy Cllr J Butterfield Cllr Mrs S Shaw Cllr A Bennison Cllr Mrs A Barden Cllr Mrs S Bell</td> <td data-bbox="979 1122 1214 1263">Cllr J Butterfield Cllr J Ayers Cllr Mrs S Shaw Cllr A Bennison</td> </tr> </table> <p><u>Litter pick</u></p> <p>Cllr Mrs D King Cllr Mrs N Misy</p> <p><u>Snodland Alcohol Partnership Meeting (KCAP) and Snodland Community Partnership</u></p> <p>Cllr Mrs S Bell – Cllr Mrs S Bell gave a brief report on the positive discussions that took place at the meetings.</p>	<u>Snodland Carnival - 6 July 2019</u>	<u>Councillor's training course</u>	Cllr Mrs D Crook Cllr Mrs N Misy Cllr J Butterfield Cllr Mrs S Shaw Cllr A Bennison Cllr Mrs A Barden Cllr Mrs S Bell	Cllr J Butterfield Cllr J Ayers Cllr Mrs S Shaw Cllr A Bennison
<u>Snodland Carnival - 6 July 2019</u>	<u>Councillor's training course</u>				
Cllr Mrs D Crook Cllr Mrs N Misy Cllr J Butterfield Cllr Mrs S Shaw Cllr A Bennison Cllr Mrs A Barden Cllr Mrs S Bell	Cllr J Butterfield Cllr J Ayers Cllr Mrs S Shaw Cllr A Bennison				
12.	<p><u>To receive details of cheques signed since the last Council meeting</u></p> <p>A list of cheque payments, direct debits and transfers into reserve account from 07.06.19 to 24.07.2019 totalling £86,484.26 was given to each Councillor. Several payment queries were asked for the CEO to clarify:</p> <ul data-bbox="355 1966 1513 2181" style="list-style-type: none"> • Item 18173 – Mid Kent Memorials - £22,497.12 – this was the purchase of approximately 40 new kerbstones to be placed in the cemetery; • Item 18176 – P & P Signs – Flags & Gazebo – £1,207 – this was for a sign written gazebo and will be reimbursed to STC by the Snodland Partnership; • Item 18200 – Capel Cottage Garden Nursery - £792.00 – this was for the purchase of the town's hanging baskets – This money will also be reimbursed 				

	<p>by the Snodland Partnership who annually contribute towards the baskets;</p> <ul style="list-style-type: none"> • Item 18202 – South East Cooling - £7,260.74 – this was for the balancing payment of the installation of the new air conditioning system in the Moyeuve-Grande Suite; • Business Direct – Debit - £85.82 – this was a transfer into the Reserve Account; • Item 18182 – Holbrook Engineering Ltd - £936.00 – this was to carry out strain tests on structures to hang banner and lights across the Highway.
<p>13.</p> <p>0518</p>	<p><u>Report from the Chief Executive Officer</u></p> <p>The CEO reported on the following:</p> <p><u>BT phone box Consultation</u></p> <p>The CEO advised that she had received a letter regarding a 90 day consultation period whether to remove the public payphone which is situated in Holborough Road. She reported that 135 calls had been made in the last 12 months which was the highest amount in the Borough. The Committee discussed whether there was a need to keep the payphone. It was suggested that notices be put up on the notice boards for residents to see.</p> <p>RESOLVED – Due to the high number of calls from the payphone it was agreed that the CEO would write back to Planning to request that the payphone should remain. The letter will also be put up on the notice boards for residents to read.</p> <p><u>Emergency works at Sloughfields Allotments</u></p> <p>The CEO advised that with the agreement from the Chairman, emergency works were recently carried out at the Sloughfields Allotments. She reported that a rainwater pipe had been discovered which runs from Orchard Way into the allotments and in order for the rainwater to disperse, historically there was a ditch but over time it has disappeared. The CEO advised that the ditch had been partially re-instated, however the amount of water received during recent rainfall would need the ditch to be extended along the entire edge of the allotment. She advised that she was meeting a drainage officer from KCC to discuss the matter further and to discuss the options available. She would report back with further updates.</p>
<p>14.</p> <p>0519</p>	<p><u>To consider and if agreed accept the CEO as a signatory for administrative purposes for the Clock Tower Trust charity administered by Snodland Town Council</u></p> <p>The CEO gave a brief background of the Clock Tower Trust charity and its function to the Committee and advised that the fund was used for the maintenance and upkeep of the Clock Tower. The CEO explained that a second Councillor needed to be assigned as a signatory and also asked the Committee for their approval for her to also be accepted as a signatory in order for her to carry out administrative tasks for the Trust. The CEO pointed out to the Committee that the Council transfer £2,000 per annum into the Clock Tower Trust account to purchase additional units in order to ensure enough funds are available for annual maintenance costs. The CEO also advised the Committee that works to investigate the bent weather vane in the near future would be required which would incur scaffolding costs.</p> <p>RESOLVED – To appoint Cllr P Hickmott and Cllr Mrs D King as signatories and also agree to accept the CEO as a signatory for the Clock Tower Trust Charity.</p>

19.	<u>Correspondence</u> The CEO advised that she had received information regarding the Tonbridge Wells and Tonbridge and Malling District Independent Police Advisory Group (IPAG) who were asking for volunteers to attend meetings to discuss community issues with Kent Police.
0523	RESOLVED – the CEO will e-mail the information regarding Tonbridge and Malling District Independent Police Advisory Group (IPAG) to Councillors for them to join directly.

There being no other business, the meeting closed at 8.56pm.