



# Snodland Town Council

Council Offices, Waghorn Road, Snodland, Kent, ME6 5BQ  
Telephone : 01634 240228 Fax : 01634 246317

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26<sup>th</sup> May 2021

Sir/Madam

## To Members of the Policy and Resources Committee (Copies to all Council Members)

You are summoned to attend a meeting of the Policy and Resources Committee to be held in the MG Suite, Council Offices, Waghorn Road, Snodland on **Tuesday 1<sup>st</sup> June 2021 at 7.30pm**

**K Sowten**

Karen Sowten  
Chief Executive

### ALL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC

All meetings are open to members of the public. Information on how to observe the meeting will be published on the Council's website

Information attached	Agenda item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of Interests
✓	3.	Minutes - To agree the minutes of the meeting held on 11 <sup>th</sup> March 2021
	4.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
To Follow	5.	Audit Trail Report to be given by a Councillor
✓	6.	Financial Review
✓	7.	To receive the internal audit review and implement any necessary actions
✓	8.	To receive the unaudited accounts for the year 2020/21
✓	9.	To respond to a request for reduction of annual rent for the Chess Club
To be tabled	10.	To consider a grant application from TMBC Y2 Crew
	11.	To advise the council of the renewal relating to the Street Lighting Electrical renewal.
	12.	To Consider a proposal to add 46-48 High Street to the Community Asset Register.
✓	13.	To Consider and if agreed accept the terms of reference for the Working Group of Snodland Pump Track and to receive an update on the Procurement process.



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**THE COMMITTEE HAS AGREED that in view of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw**

✓	14.	To Consider the renewal of the License for Medway Valley Fisheries.
	15.	To receive an update on the Tenancy renewal and other matters relating to Brooklands Lake Café (Peridise)