

SNODLAND TOWN COUNCIL

AMENITIES & RECREATION COMMITTEE

2 OCTOBER 2017

Committee Members present:	Cllrs D Keeley (C), Mrs D King (VC), Mrs B Brown, Mrs D Crook, Mrs L Downes, A Keeley, P Misy and Mrs K Mordecai-Woolf
Council Members present:	Mrs K Sowten (Chief Executive) and Miss E Jones
Members of the public:	None

1.	<p><u>Apologies for absence</u></p> <p>Apologies were received from Cllrs Mrs Bell, P Hickmott and Mrs B Keeley.</p>
2.	<p><u>Declaration of Interests</u></p> <p>There were no declarations of interest.</p>
3.	<p><u>Minutes - To agree the minutes of the meeting held on 29 August 2017</u></p> <p>The minutes of 29 August 2017 were agreed as a correct record.</p>
4.	<p><u>Questions from the public</u> (<i>Members of the public are advised that they may speak for up to three minutes</i>)</p> <p>There were no members of the public present.</p>
5.	<p><u>To receive a report and recommendations from the Allotment Advisory Committee</u></p> <p>Minutes from the allotment meeting were circulated, there were no matters arising from the Allotment Advisory Committee.</p>
6.	<p><u>To receive a report from the Carnival Committee</u></p> <p>Details of the carnival meeting held on 28th September 2017 were reported to the Committee. It was reported that the meeting was very well attended. The CEO briefed the Councillors on the items that were discussed at the meeting and full details of the carnival meeting can be viewed on file.</p>
7.	<p><u>To receive a report from the Christmas in Snodland Committee</u></p> <p>Details of the Christmas in Snodland meeting held on 28th September 2017 were reported to the Committee. The CEO briefed the Councillors on the items that were discussed at the meeting and full details of the Christmas in Snodland meeting can be viewed on file.</p>
8.	<p><u>To receive an update relating to Remembrance Sunday and Firework Night</u></p> <p>The CEO reported that the Fireworks Night was to be held on Wednesday 1st November 2017 at 7.30pm (with the gates opening at 6.30pm). The CEO requested that Councillors be available to assist at the event.</p>

	<p>The Remembrance parade was being held on Sunday 12th November 2017, meeting at Holmesdale School at 2.30 and the Service beginning at 3.00pm at the Cenotaph, Snodland Cemetery. Refreshments will then be served at the Community Centre at 3.30pm.</p> <p>It was RECOMMENDED that Councillors be asked to show their commitment for these events to ascertain if any extra assistance would be required.</p>
9.	<p><u>To consider and review Snodland Community Cricket Club licence agreement</u></p> <p>The CEO reported that she had drafted an agreement between Snodland Town Council and the Cricket Club for the use of the cricket meadow. The Cricket Club have replied with their comments. Various points were raised and discussed and in light of the comments made, the CEO will draft another agreement to be reviewed again at a future Committee meeting.</p> <p>RECOMMEND – that the CEO re-draft the agreement between the cricket club and STC with the changes and to be reviewed at a further Council meeting.</p>
10.	<p><u>To consider if the Town Council wish to adopt one ornate street Light from KCC or relocate to another location</u></p> <p>The CEO informed the Committee that KCC had informed her that the single ornate street lantern located in the high street was now obsolete and KCC had given STC the option to adopt this streetlight. It was decided that it would be a good idea if KCC could remove the lantern and it could be used at another location in Snodland.</p> <p>0312 RESOLVED – to advise KCC that the ornate lantern be removed but retained by STC.</p>
11.	<p><u>To receive an update regarding play equipment for Nevil Park and The Recreation Ground</u></p> <p>The CEO informed the Committee that she had received quotes from two companies to install play equipment at Nevil Park and the Recreation Ground. She said that the quotes were varying in price due to the type of equipment and their size. With this in mind, the CEO suggested that a Project Manager be employed to oversee the entire project as they would be able to source and liaise with the companies with specific instructions, and be able to make savings where possible. The cost of their services would be no more than £2,750 plus VAT.</p> <p>0313 RESOLVED – to give authority for the CEO to employ the Project Manager to assist with the installation of the play equipment at the two parks at a cost of no more than £2750 plus VAT.</p>
12.	<p><u>Correspondence</u></p>
12.1	<p>The CEO reported that she had received a thank you letter from the Dementia Café for funds that they had received from Christmas in Snodland.</p>
12.2	<p>The CEO informed the Committee that a Pension Fair was being held on Friday 27th October at Holmesdale School which was being run by Tracy Crouch MP and asked that Councillors attend if possible.</p>