

SNODLAND TOWN COUNCIL

15 JUNE 2017

Committee Members present:	Cllrs P Misy (C), Mrs D King (VC), Mrs B Brown, Mrs D Crook, B Garlick, P Hickmott, A Keeley, D Keeley, Mrs S Bell, D Purll, M Sawkins and J Minter
Council Members present:	Mrs K Sowten (CEO) and Miss Elinor Jones
Members of the public:	Mr P Rimmer

1.	<p><u>Apologies for absence</u></p> <p>Apologies were received from Cllrs Mrs L Downes, Mrs B Keeley and Mrs K Mordecai-Woolf.</p>
2.	<p><u>Declaration of Interest</u></p> <p>Cllrs Mrs D Crook and P Hickmott had cheques made payable to them for private work which had been carried out for the Council.</p>
3.	<p><u>Report from Neighbourhood Police Team</u></p> <p>The Police team were not present at the meeting, but the CEO advised the Committee that a regular local crime report would now be presented and discussed at further full council meetings in the event that the neighbourhood police team were unable to attend.</p> <p><i>The Chairman lifted Standing Orders</i></p> <p>While discussing local crime incidents, the Chairman asked Mr Rimmer if he knew if the CCTVs cameras around the town were working? It was suggested that TMBC be contacted to enquire if all the CCTV cameras were all in good working order and who was responsible for checking the footage if a crime had been committed.</p> <p><i>The Chairman reinstated Standing Orders</i></p> <p>RECOMMEND – that the CEO make enquiries with TMBC with regard to Snodland’s CCTV and also speak to the Community Warden concerning mobile CCTV cameras.</p>
4.	<p><u>County Councillor’s Report</u></p> <p>Mrs Sarah Hohler did not attend the meeting.</p>
5.	<p><u>Questions from the public (<i>Members of the public are advised that they may speak for up to three minutes</i>)</u></p> <p>There were no questions asked.</p>

6.	<p><u>Chairman's Announcements</u></p> <p>The Chairman advised of upcoming local events:</p> <ul style="list-style-type: none"> • Snodland Town Football Club Tournament – 17th and 18th June 2017 - 140 teams are expected to compete; • Beer Festival – 24 June 2017 at the Cricket Meadow; • Snodland Carnival – 1st July 2017. 	
7.	<p><u>To resolve that the Minutes of the Council Meeting held on 11 May 2017 are a correct record</u></p> <p>The CEO explained to the Committee that during the Annual Council meeting on 11 May 2017, the minutes of the Annual Council meeting on 10 May 2016 were approved instead of the minutes of the last meeting held on 20 April 2017.</p> <p>0280 RESOLVED - that the Minutes of the Full Council Meeting held on 20 April 2017 be approved as a correct record and be signed by the Chairman.</p> <p>Signed</p>	
8.	<p><u>To receive reports and consider recommendations of Council Committees</u></p>	
8.1	<p>Amenities and Recreation</p>	<p>18 May 2017 (pp 6 – 8)</p>
	<p>RECOMMEND – that the CEO present quotes from contractors to carry out the CCTV/lighting at the Pavillion Café at the next Amenities and Recreation meeting on 29 June 2017.</p>	
8.3	<p>Planning and Environment</p>	<p>1 June 2017 (pp 9 – 10)</p>
	<p>There were no recommendations.</p>	
9.	<p><u>Reports from Borough Councillors</u></p> <p>Cllr Mrs B Brown reported that she had attended the Tarmac meeting with the CEO.</p>	
10.	<p><u>Town Councillors reports on meetings attended on behalf of the Council</u></p> <p>Cllr Mrs B Brown attended the Tarmac meeting with the CEO.</p>	
11.	<p><u>To receive details of cheques signed since the last Council Meeting</u></p> <p>A list of cheque payments, direct debits and transfers into reserve account from 12 May 2017 to 14 June 2017 totalling £31,178.13 was given to each Councillor. Various questions were asked which the CEO was able to answer.</p>	

12.	<p><u>Report from the Chief Executive Officer</u></p> <p>The CEO reported that she had met with the KCC Highway Steward regarding the fires that had been lit by children near the trees at Willowside. This land belongs to KCC and they will look into what can be done to alleviate this problem. This situation needs to be monitored by the police.</p> <p>The CEO also reported that she had spoken to him regarding the banners which have started to appear around the town. The CEO has been given permission to remove them under Section 132 of the Highways Act and will keep them for up to 7 days to be returned to their owners. Permission needs to be requested via KCC if banners are to be erected.</p> <p>The CEO also reported that Birling Road is to be micro-surfaced next year and that all potholes that have been reported, have been repaired.</p> <p>The CEO gave a report from the Tarmac meeting which she attended. She reported that they had consulted with TMBC regarding future development work at locations in Halling and Snodland. A Councillor raised the point that the location was a water meadow and advised that further clarification should be sought from TMBC regarding this. The CEO also reported that Tarmac were receptive to the possibility of assisting with the parking problems in Snodland with the prospect of developing unused pockets of Tarmac owned land to be used for resident parking.</p> <p>RECOMMEND – that the CEO liaise with TMBC regarding future development work in Snodland.</p> <p>The CEO distributed the new Committee dates to the Councillors.</p> <p>The CEO reported that the Co-op plans had arrived and would be discussed at the next planning meeting.</p>
13.	<u>Correspondence</u>
13.1	<p>A response to a resident's complaint regarding the upkeep of the roads in Snodland had been received from Matthew Balfour. The letter will be kept on file for further perusal. A response was also made by Mrs S Hohler which will also be on file. CEO will keep Council informed of any further developments.</p>
0281	<p>THE COMMITTEE HAS AGREED</p> <p>That in view of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.</p> <p><u>CEO's Annual Appraisal</u></p> <p>Cllr Misy had carried out the CEO's annual appraisal and a copy of the report was circulated to Councillors. All agreed it was a good appraisal.</p> <p>RESOLVED accept the appraisal and 2 point pay increment increase based on there having been no appraisal last year and exemplary performance. Back dated to 1 April 2017.</p>

There being no other business, the meeting closed at 8.35pm.