

## AMENITIES &amp; RECREATION COMMITTEE

30 MARCH 2017

Committee Members present:	Cllrs D Keeley (C), Mrs D King (VC), P Misy, P Hickmott, Mrs D Crook, Mrs L Downes and Mrs S Bell.
Council Members present:	Mrs K Sowten (Chief Executive) and Miss E Jones
Members of the public:	Dawn Riach-Brown (KCC Community Warden), Mandy Harris (KCC Community Warden), Heidi Clarke, Peter Gunning, Derek Edwards (Snodland Community Cricket Club), Mathew Edwards (Snodland Community Cricket Club) and Mark Edmunds (Snodland Community Cricket Club)

1.	<p><u>Apologies for absence</u></p> <p>Apologies for absence were received from Cllrs Mrs Katherine Mordecai-Woolf, Mrs B Keeley and Mrs B Brown.</p>
2.	<p><u>Declaration of Interests</u></p> <p>There were no Declaration of Interests.</p>
3.	<p><u>To agree the minutes of the meeting held on 15 February 2017</u></p> <p>The minutes of 15 February 2017 were agreed a correct record of the meeting.</p>
4.	<p><u>Questions from the public (<i>Members of the public are advised that they may speak for up to three minutes</i>)</u></p> <p>A member of the Snodland Community Cricket Club asked if there were any grants available to purchase a CCTV camera in order to protect the Cricket meadow and the Pavilion Café from vandalism and dog fouling. The CEO reported that it was a possibility that a CCTV camera could be erected on the Pavilion café. Dawn Riach-Brown (KCC Community Warden) suggested that a mobile camera could be obtained and advised that she would forward the details of the contact to the CEO. The CEO thanked her for this information and would look into this further.</p> <p>The CEO also informed the Cricket Club members that TMBC will shortly be issuing Protection Orders which will provide stronger powers to Councils to enforce dog owners to take responsibility of their dogs, such as dog fouling and walking their dogs in Public Open Spaces.</p>
5.	<p><u>To receive a presentation relating to the Volunteer Community Warden Scheme</u></p> <p>Dawn Riach-Brown and Mandy Harris, who are KCC Community Wardens, attended the meeting to talk to the Committee about the new Volunteer Community Warden Scheme taking place in Snodland. They gave a brief overview of their functions, which include welfare visits and referral visits within the community. Visits to Snodland are made weekly and they advised that they can be contacted if there are ever any community based concerns. They also recommended that their numbers be advertised in the Downs Mail for residents' information.</p>

10.	<p><u>To consider future use of the Memorial Garden next to the Devonshire Rooms</u></p> <p>The Chairman moved on to item 10 in order that the two members of the public could listen to the discussion regarding the Memorial Garden situated next to the Devonshire Rooms and raise any questions relating to it. The Chairman suspended standing orders.</p> <p>The CEO reported that she had received an e-mail regarding the latest position on the Memorial Garden which is located next to the Devonshire Rooms Pre-school and the grade II listed Mulberry cottage. Smurfit Kappa Townsend Hook (SKTH) have suggested that the land could be acquired by STC as it is not suitable for development. The residents who live next to the memorial garden stated that they would also be interested in acquiring the land.</p> <p><b>RECOMMEND</b> - that a further meeting should be arranged with SKTH and Snodland Town Council to discuss and consider the best options.</p>
6.	<p>In the absence of Cllr A Keeley the CEO reported on matters that arose from the Allotment Advisory Committee meeting which took place on 15 March 2017. The CEO reported that following a leaflet drop at Holborough, significant interest has been shown and all the allotment plots at Birling lands had been taken, with just a few plots available in Sloughfields Allotments. The CEO also reported that the new combination padlock system was working well. For further details of the meeting please refer to the minutes of 15 March 2017.</p>
7.	<p>In the absence of Cllr Mrs B Brown the CEO reported on matters that arose from the Cemetery Advisory Committee which took place on 30 March 2017. The CEO reported:</p> <ul style="list-style-type: none"> <li>- that all the pine trees had been felled and stumps would be ground down and quotes would be sourced for the work at a later date and presented at a future Amenities and Recreation meeting;</li> <li>- after due consideration, it was agreed that a plot which was situated near a drain, had been allowed to be purchased along with an agreement to allow access to the drain if needed;</li> <li>- the baby section, which is situated at the right hand corner of the Cemetery, would now be used for adult burials which would create another 28 plots.</li> </ul> <p><b>0239 RESOLVED</b> - to accept the proposal to use one of the baby sections for future adult burials;</p> <ul style="list-style-type: none"> <li>- the CEO advised the Committee of the future proposals for the next phase of the Cemetery. She advised that a plan should be drawn up detailing pathways and a grave plot plan allowing adequate space for the graves to be dug and allowing enough room for a trailer to remove the earth.</li> </ul> <p><b>0240 RESOLVED</b> - to draw up a plan for the next phase of the Cemetery.</p> <ul style="list-style-type: none"> <li>- the CEO informed the Committee of the price charged for the supply of a rose tree but excluding the supply of a memorial plaque. She explained that the charge covered the 10 year up-keep and maintenance of the plant;</li> </ul> <p><b>0241 RESOLVED</b> - the price of a rose tree to remain the same.</p>

8.  0242	The CEO reported that a letter had been received from a former resident requesting that she relinquish her Exclusive Right of Burial for a grave situated in the main section of the Cemetery. The reason for this was that her and her family have moved out of the area. <b>RESOLVED</b> - to agree to refund the resident but a 10% admin fee of £57.50 will be charged.
9.	The CEO advised the Committee that action needed to be taken regarding the Neville Park garden extensions which was set up many years ago. <b>RECOMMEND</b> - due to the complexity of this issue it was agreed that that the Council should seek legal advice to be advised of the best way forward and to resolve the issue and to protect ownership of the land.
11.  0243	The CEO reported that the lease for the new take-away at Brooklands Lake is still being awaited due to the unavailability of solicitors.  The CEO also reported that the magnetic gate at Brooklands Lake is too big and is not suitable for its use. She requested that the Committee consider changing the gate to a smaller size. The CEO had received 2 quotes for the Committee to consider: - Quote A was for £510 plus vat; - Quote B was for £1958 plus vat. <b>RESOLVED</b> - to accept quote A to carry out the work at Brooklands Lake.
12.	The Chairman read out an email received from the Chairman of the Snodland Town Football Club (STFC) raising 3 items for discussion:  i) Fencing - due to much vandalism, the Chairman of STFC requested feedback regarding the use of palisade fencing, which was being looked at by members of the Amenities and Recreation Committee. Councillors D. Keeley and Mrs Crook, together with the CEO visited the site at Potyns and reported that the Palisade fencing used around the Bowls Club would be a far better option as it appears to be sturdier and more secure than the existing fencing. The fencing tends to blend in well with the surroundings and doesn't impede on the view over the Downs. <b>RECOMMEND</b> – that Palisade fencing could be erected (subject to planning permission) should STFC wish to proceed;  ii) Gate - could a gate be installed between New Potyns and STFC pitch to enable the 'roll on roll off goals' to be secured inside STFC pitch to help protect them for general use as the goals are being wrecked by unauthorised use. The CEO advised that the old gate that was being taken down at Brooklands Lake Car Park may be an option. <b>RECOMMEND</b> - that a gate be installed to protect the goals from unauthorised use, with the possibility of utilising the old Brooklands gate;  iii) To install dug outs on match days on pitch 2 - the dug outs would be assembled and taken down on match days when playing a Kent Youth match. <b>RECOMMEND</b> – To allow the installation of dug outs and that when the dug outs are installed that they are built up and blend in with the grass banks.  Issues relating to Dog fouling was also brought up, however as this was not an agenda item it will be put on the agenda for the next meeting.

There being no other business the meeting closed at 8.45pm.