

POLICY AND RESOURCES COMMITTEE

23 FEBRUARY 2017

Committee Members present:	Cllrs D Purll (C), Mrs B Brown (Vice Chairman), Mrs D King, B Garlick, P Hickmott and D Keeley, M Sawkins
Council Members present:	Mrs K Sowten (Chief Executive) and Miss Elinor Jones
Members of the public:	None present

1.	<p><u>Apologies</u></p> <p>Cllrs P Misy.</p>
2.	<p><u>Declaration of Interests</u></p> <p>Cllr P Hickmott and Mrs K Sowten had a declaration of interest with item 7 of the Agenda and agreed to leave the meeting when the item was discussed.</p>
3.	<p><u>To confirm as a correct record the minutes of the Policy and Resources meeting held on 26 January 2017</u></p> <p>The minutes of the Policy and Resources Committee held on 26 January 2017 were agreed a correct record of the meeting.</p>
4.	<p><u>Questions from the public</u></p> <p>There were no members of the public present.</p>
5.	<p><u>Audit Trail Report to be given by a Councillor</u></p> <p>An audit trail had been carried out by Cllr D Keeley on 23 February 2017 at the Council offices. He checked 5 cheque payments paid against invoices and confirmed that these were all satisfactory. Upon checking one of the invoices it had been noted that a course which had been booked for a Councillor had not been attended. These courses are always charged for non-attendance. Councillors should be mindful of booking and attending courses and should inform the office if they are unable to attend.</p> <p>Cllr Mrs B Brown reported that following the visit of the KCC auditor, she confirmed that she had checked the bank statements against the computer records and reported to the Committee that they had all been satisfactory.</p>
6.	<p><u>Financial Review</u></p> <p>The Committee were given copies of the Income and Expenditure Report along with a copy of the explanations. The CEO explained the transactions and answered any queries that were raised.</p> <p>The CEO also reported that the amount per Band D property for the Special expenses charged by TMBC to residents would be £5.48.</p> <p>The CEO reported that the KCC street lighting budget was being held in the Committee expenditure as she was still waiting for KCC to send an invoice. She said that at the end of the financial year she would create a reserve account for this, if the invoice had still not been received.</p> <p>Cllr P Hickmott reported that the Twinning Reception would be taking place on Thursday 25 May 2017. The CEO reported that this would come out of the next financial year's budget and the balance from this year's budget would be carried forward.</p>

