

**SNODLAND TOWN COUNCIL****AMENITIES & RECREATION COMMITTEE****29 NOVEMBER 2018**

Committee Members present:	Cllrs D Keeley (C), Mrs D Crook (VC), Mrs S Bell, Mrs B Brown and P Hickmott
Council Members present:	Mrs K Sowten (CEO) and Miss E Jones
Members of the public:	One member of the public

1.	<p><u>Apologies for absence</u></p> <p>Apologies were received from Cllrs Mrs D King, Mrs L Downes, Mrs B Keeley, Mrs N Misy and Mrs K Mordecai-Woolf.</p>
2.	<p><u>Declaration of Interests</u></p> <p>There were no declarations of interest.</p>
3.	<p><u>Minutes - To agree the minutes of the meeting held on 18 October 2018</u></p> <p>The minutes of 18 October 2018 were agreed as a correct record of the meeting.</p>
4.	<p><u>Questions from the public</u> (<i>Members of the public are advised that they may speak for up to three minutes</i>)</p> <p>There were no questions from the member of the public.</p>
5.	<p><u>To receive a report from the Allotment Advisory Committee</u></p> <p>Members of the Committee received a copy of the minutes of the Allotment Advisory Committee which took place on 16<sup>th</sup> October 2018.</p> <p>The CEO gave a brief report as there were no members of the Allotment Committee present at the meeting:</p> <ul style="list-style-type: none"> <li>• The very tall trees on the boundary of birling lands allotments are covered in ivy which needs to be removed in order to safeguard the trees from dying causing a hazard to the public. The CEO said that she would contact the tree surgeons to make an assessment;</li> <li>• A strimmer has been purchased so that it can be loaned out to members of the allotment committee to keep vacant plots and pathways clear.</li> </ul> <p>A councillor asked if chickens were kept on the allotments and the CEO confirmed that there were.</p> <p>A Councillor asked where the Birling Allotments were and the CEO confirmed that it was at the end of Catts Alley.</p> <p>The Special Advisor Councillor requested that the comments made in her last audit be brought to the Allotment Advisory Meeting scheduled in January.</p>

6.	<p><u>To receive a report on Fireworks and Remembrance</u></p> <p><u>Fireworks</u></p> <p>The CEO advised the Committee that £1572.00 was raised from the public donations at the Fireworks event. She advised that the event went well and that the newly appointed Health and Safety Officer, who attended to observe the safety aspects of the event and also attended in a security capacity, was happy with the safety measures that were in place. He would also be attending the Christmas event and would give his final analysis and make any health and safety recommendations to be implemented in the New Year.</p> <p>The CEO advised that diversion signs could be placed further down the road at the junction with Woodlands Road giving plenty of warning for motorists to turnaround.</p> <p>It was also recommended that 'No Parking' signs be placed along the entire road up to Benedict's Road and towards Constitution Hill to ease congestion once the event had finished. Extra pedestrian barriers could also be placed along Paddlesworth Road from the crossing up to St Benedict road in order to ensure pedestrians did not walk on the road. It was also recommended that extra cones to be purchased.</p> <p>A Councillor commented on the police presence at the event and the issue of congestion on the corner of St Benedict's Road/Cemetery Road and that this should be addressed for next year's event.</p> <p>Finally, the issue of sparklers was raised and how best to police the issue. This will be addressed with the Health and Safety Officer in the New Year.</p> <p><u>Remembrance</u></p> <p>The CEO reported that the Remembrance parade went very well and the CEO apologised for the surprise maroon making everyone jump, which marked the 2 minutes silence as this was a last minute arrangement.</p>
7.	<p><u>To discuss final details relating to Christmas in Snodland</u></p> <p>The CEO advised that she had sent out an e-mail to all Councillors giving details of the Christmas event and what Councillors would be attending. The programme of events was:</p> <ul style="list-style-type: none"> <li>• 12.00pm – Start of the event</li> <li>• 3.45pm – Carol singers</li> <li>• 4.00pm – Mince pies and mulled wine</li> <li>• 4.30pm – Light switch on</li> </ul> <p>The CEO advised that the site staff would erect the grotto at 8.00am and asked for volunteers to assist with the decorating of the grotto and assist with the beer and band marquee.</p> <p>A Councillor queried what time the Mayor would be arriving and the CEO said that she would check this.</p>

	<p>The CEO confirmed that the chosen charity for the Lights for Life would be donated to Porchlight who are a homeless charity. She also confirmed that £1,000 had been donated by Tesco bags charity.</p> <p>The CEO also advised that the light switch-on would go ahead despite KCC requesting work to be carried out before the event – the CEO confirmed that a meeting would be held in January 2019 to discuss the issues.</p>
8.	<p><u>To give an update on work to be carried out for the cemetery extension</u></p> <p>The CEO advised that Councillors had an Executive Summary giving a brief outline of the T2 risk assessment which was carried out in the Cemetery in October 2018. The CEO reported that there were no problems or conditions that will be necessary to be carried out and the CEO asked the Committee if they should now move forward with the next phase of obtaining a detailed design of new cemetery</p> <p><b>RECOMMEND</b> – for the CEO to obtain a detailed design of the new cemetery.</p> <p>The CEO advised that only a few kerbstones remained for burial of ashes and asked the Committee if 44 new kerbstones could be purchased from Mid Kent Memorials at a cost of £18,747.60 – this cost will be recouped from the sale of the kerbstones.</p> <p><b>RECOMMEND</b> – to initially agree the cost of the purchase of the kerbstones but to be put forward to Full Council on <b>13<sup>th</sup> December 2018</b>.</p>
9.	<u>Correspondence</u>
9.1	<p><u>E-mail from a local resident</u></p> <p>The CEO read out a complimentary e-mail which was received from a non-resident of Snodland with regard to the Firework display. It gave praise and thanks to Snodland Town Council for their great contribution towards events in the town and believed that some local residents did not appreciate the Council's efforts and commented on the amount of litter that was left at the Community Centre. The Committee appreciated the comments and thanked the author.</p>
9.2	<p><u>Consultation for KCC Libraries</u></p> <p>The CEO advised that she had e-mailed Councillors information regarding KCC's consultation on the draft KCC Libraries, Registration and Archives Strategy for the next 3 years including a proposal to tier libraries and review libraries opening hours. She advised that responses needed to be received online by <b>29<sup>th</sup> January 2019</b>.</p>

There being no other business, the meeting closed at 7.54pm.