



Snodland Town Council

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5th March 2021

Sir/Madam

To Members of the Policy and Resources Committee (Copies to all Council Members)

You are summoned to attend a meeting of the Policy and Resources Committee to be held online via Microsoft Teams on **Thursday 11th March 2021 at 7.30pm**

K Sowten

Karen Sowten
Chief Executive

ALL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC

All meetings are open to members of the public. Information on how to observe the meeting will be published on the Council's website

Information attached	Agenda item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of Interests
✓	3.	Minutes - To agree the minutes of the meeting held on 27 th January 2021
	4.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
	5.	Audit Trail Report to be given by a Councillor
✓	6.	Financial Review
✓	7.	To Consider proposals and quotes for the new tractor and grass cutting equipment
	8.	In accordance with financial regulations 6.8 to 6.10 to renew authorisation of the use of a variable direct debit, standing orders and BACS payments.
✓	9.	To consider revised quote, Demo page and updates relating to Council website
✓	10.	To Adopt the Model Publication Scheme created by the ICO
✓	11.	To consider the purchase of a Notice board for the Cemetery
THE COMMITTEE HAS AGREED that in view of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw		
	12.	To consider the renewal of Brooklands Lake Café Lease