

SNODLAND TOWN COUNCIL**7th FEBRUARY 2019**

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| Committee Members present: | Cllrs Mrs D King (C), Mrs S Bell (VC), Mrs B Brown, Mrs D Crook, Mrs L Downes, B Garlick, P Hickmott, D Keeley, J Minter and Mrs K Mordecai-Woolf |
| Council Members present: | Mrs K Sowten (CEO) |
| Members of the public: | PCSO Ross McMillan and a member of the public were present |

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| 1. | <p><u>Apologies for absence</u></p> <p>Apologies were received from Cllrs M Sawkins (Dep VC), A Keeley, Mrs N Misy, County Councillor (CC) Mrs S Hohler and Miss E Jones.</p> |
| 2. | <p><u>Declaration of Interest</u></p> <p>Cllr P Hickmott declared an interest in cheque number 18039.</p> |
| 3. | <p><u>Report from Neighbourhood Police Team</u></p> <p>PCSO Ross McMillan attended the meeting and gave a detailed report on the positive headway that was being made on the crimes being carried out at Holborough Lakes. It was also reported that youths carrying out antisocial behaviour in the High Street had been identified and that parents were being supportive and proactive regarding the issues.</p> <p>Cllr Mrs B Brown thanked PCSO Ross McMillan for his input regarding the positive outcome of the Holborough Lakes criminal activities. He advised that the police are continuing to monitor the area.</p> <p>Cllr Mrs K Mordecai-Woolf asked if the police were visiting the local primary schools as she advised that Year 6 children were doing 'wheelies' in the roads. PCSO McMillan said that he would speak to the primary schools and enquire if something could be put in the curriculum.</p> <p>Cllr P Hickmott asked the PCSO what was required for members of the public to report an individual carrying out anti-social behaviour? The PCSO advised that the incident must be 'proved beyond reasonable doubt' but must also be able to identify the suspect.</p> <p>It was reported that a dog owner, causing problems at Nevill Park, had now been prosecuted by TMBC and a dog rehomed. Any further issues should be reported directly to the dog warden at TMBC.</p> |
| 4. | <p><u>County Councillor's Report</u></p> <p>The CEO reported that she had received an e-mail from the CC which tentatively reported that the new 50mph speed limit on the A228 would be installed during the night of 28th February 2019.</p> |

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| | Pursuant to Standing Order 68 the Chairman of the committee will invite Members of the public to express an interest should they wish to make representations, ask questions, or give evidence in respect of any item of business included on the agenda. | |
| 5. | <u>Questions from the public (<i>Members of the public are advised that they may speak for up to three minutes</i>)</u> There were no questions from the member of the public. | |
| 6. | <u>Chairman's Announcements</u> The Chairman advised that there would be a confidential matter to be discussed at the end of the meeting and the public would be asked to withdraw. | |
| 7. | <u>To resolve that the Minutes of the Council Meeting held on 13 December 2019 are a correct record (pp 86 – 91)</u> 0467 RESOLVED – that the Minutes of the Council meeting held on 13 th December 2019 were agreed as a correct record. Signed | |
| 8. | <u>To receive reports and consider recommendations of Council Committees</u> | |
| 8.1 | Policy and Resources | 17 January 2019 – Meeting cancelled |
| 8.2 | Amenities and Recreation | 23 January 2019 (pp 92 - 95) |
| 0468 | The Chairman of the Amenities and Recreation gave a report on the meeting held on 23 rd January 2019 and reported 4 recommendations: RESOLVED – the CEO advised that she had e-mailed the Chairman of the Christmas in Snodland Committee with regard to arranging another date for the Carnival/Christmas in Snodland meeting and would confirm the date via e-mail to all the Councillors and attendees in due course. | |
| 0469 | RESOLVED – An e-mail has been sent to the current representative of the Kent Community Rail Partnership and he has confirmed that he will continue to represent Snodland until he moves. | |
| 0470 | RESOLVED – The CEO reported that she had spoken to the Highway Steward at KCC who had requested that she pass on his assurances to the Committee that tarmac would not be laid to replace the loose/broken pavers around the town centre. Work would be carried out in the summer to reset the loose pavers and following an inspection, there was no immediate safety concerns as the pavers are within KCC's tolerance levels. The Highways Steward also advised that the entrance to the Co-op car park was being investigated with a view to removing the pavers and tarmac being laid in their place (the lifted pavers will be stock-piled for re-use around the town). The CEO enquired whether red tarmac could be used but was advised that it had a very short shelf life and was not practicable. | |

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| | <p>The Highways Steward advised that the uneven road surfaces between the bakery and the old Co-op were uneven and further complaints should be reported via KCCs online reporting service – The CEO advised that she would investigate how bad the road was before making an online report.</p> <p>The Highways Steward also advised that the damaged barriers outside the bakery needed to be reported on-line, however they would also be investigated and may be removed as there were none the other side and do not serve any practical use. An urgent call for a barrier to be assembled outside the Co-op on Holborough Road would deter residents from crossing the road without due care and attention but this would need to be requested via another KCC officer who is currently carrying out crash data.</p> | |
| 8.3 | Planning and Environment | 31 January 2019 – Meeting was cancelled due to a severe weather warning |
| | <p>The Chairman of the Planning and Environment Committee advised that he had cancelled the meeting due to the heavy snow warning. He apologised for this.</p> | |
| 9. | <p><u>Reports from Borough Councillors</u></p> <p>Cllr Mrs B Brown advised that she had nothing to report. She had attended the Licensing and Appeals Committee, 2 Licensing panels and Maidstone Mediation.</p> <p>Cllr D Keeley advised that he did not have anything to report. He attended the Area 3 meeting.</p> | |
| 10. | <p><u>Town Councillors reports on meetings attended on behalf of the Council</u></p> <p><u>Business Networking event</u></p> <p>Cllr P Hickmott Cllr Mrs S Bell Cllr Mrs N Misy</p> <p><u>Residents meeting - Catts Alley</u></p> <p>Cllr Mrs K Mordecai-Woolf</p> | |
| 11. | <p><u>To receive details of cheques signed since the last Council meeting</u></p> <p>A list of cheque payments, direct debits and transfers into reserve account from 12.12.18 to 07.02.19 totalling £76,050.42 was given to each Councillor. Several payment queries were asked for the CEO to clarify:</p> <ul style="list-style-type: none"> • Cheque no 18024 - £8,683.67 – payment made to Holbrook Electrical for several works carried out; • Cheque no 18028 - £50.40 – payment made for several items purchased from KCS; • DD1 transaction made to WORLD – this was a payment to Worldpay for the payment card system. | |
| 12. | <p><u>Report from the Chief Executive Officer</u></p> <p>The CEO reported that she has instructed urgent repairs at the Cemetery Lodge:</p> <ul style="list-style-type: none"> • Loose roof tiles; | |

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| | <ul style="list-style-type: none"> • Blocked drains and a new manhole installed. <p>The CEO finally thanked all the Councillors and staff for their kind wishes after her husband's recent operation.</p> |
| 13. | <p><u>To receive a report on the Election briefing meeting held on 6 February 2019 for prospective candidates at TMBC</u></p> <p>The CEO advised that this was put on the Agenda to give Councillors the opportunity to express their views or opinions.</p> <p>Cllr P Hickmott reported the Borough had advised that nomination papers should be submitted by the 19th March but a copy of the electoral roll could not be given until the 26th March 2019?</p> |
| 0471 | <p>RESOLVED – The CEO will ring TMBC to make further enquiries regarding the information that is required for Councillors to complete their nomination forms (eg electoral roll etc).</p> |
| 14. | <p><u>Correspondence</u></p> <p>The CEO reported that she had spoken to a Councillor from Maidstone with regard to a campaign that he is organising to improve the high speed rail service from Maidstone and Snodland.</p> <p>The CEO advised that he had provided petition cards to be sent from local residents to the Minister of Rail to protect and improve the high speed rail service from Maidstone and Snodland.</p> |
| | <p>THE COMMITTEE HAS AGREED</p> <p>That in view of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.</p> |
| 15. | <p><u>Chairman's Announcements</u></p> <p>The Chairman explained details relating to recent compassionate leave for a member of staff.</p> |
| 0472 | <p>RESOLVED - to allow the member of staff to take the time off as compassionate leave and to include any further appointments that were necessary.</p> |

There being no other business, the meeting closed at 8.50 pm.