



# Snodland Town Council

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7 July 2020

Sir/Madam

## **To Members of the Policy and Resources Committee (Copies to all Council Members)**

You are summoned to attend a meeting of the Policy and Resources Committee to be held online via Microsoft Teams on **Thursday 16 July 2020 at 7.30pm**

*K Sowten*

Karen Sowten  
Chief Executive

### **ALL MEETINGS ARE OPEN TO MEMBERS OF THE PUBLIC**

**All meetings are open to members of the public. Information on how to observe the meeting will be published on the Council's website**

Information attached	Agenda item No.	Agenda Item
	1.	Apologies for absence
	2.	Declaration of Interests
✓	3.	Minutes - To agree the minutes of the meeting held on 27 February 2020
	4.	Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.
	5.	Audit Trail Report to be given by a Councillor
✓	6.	Financial Review
✓	7.	To receive a report from KCC Internal Auditor for year End 2019/20
	8.	Year End Write off