

Snodland Town Council

Council Offices, Waghorn Road, Snodland, Kent, ME6 5BQ Telephone: 01634 240228 Fax: 01634 246317

www.snodlandcouncil.co.uk Email: enquiries@snodlandcouncil.co.uk

3rd September 2021

TO ALL MEMBERS OF THE COUNCIL

You are summoned to a Full Council meeting of Snodland Town Council to be held in the MG Suite, Council Offices, Waghorn Road, Snodland on **Thursday 9**th **September 2021 at 7.30pm**

K Sowten

Karen Sowten Chief Executive

All meetings are open to members of the public. Information on how to observe the meeting will be published on the Council's website.

questions and give evidence at a meeting which they are entitled to attend in respect of t business on the agenda. A member of the public shall not speak for more than 3 minutes. 6. Chairman's Announcements 7. To resolve that the Minutes of the Full Council held on 29th July 2021 (pp 35-40) are a correct record 8. To receive reports and recommendations of Council Committees 8.1 Amenities and Recreation 12th August 2021 - Cancelled 9. Reports from Borough Councillors 2nd September 2021 - to be tabled 9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council − Councillors are reminded to only report on council related items 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite √ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to	Attachment	No.	Agenda Item		
3. Report from Neighbourhood Police Team/E-watch report 4. County Councillor's Report 5. Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answ questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes. 6. Chairman's Announcements 7. To resolve that the Minutes of the Full Council held on 29th July 2021 (pp 35-40) are a correct record 8 To receive reports and recommendations of Council Committees 8.1 Amenities and Recreation 12th August 2021 - Cancelled 9. Policy and Resources 26th August 2021 (pp 41 - 42) 9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council − Councillors are reminded to only report on council related items 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To consider arrangements for Snodland Events for the remainder of renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace		1.	Apologies for absence		
4. County Councillor's Report 5. Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answ questions and give evidence at a meeting which they are entitled to attend in respect of t business on the agenda. A member of the public shall not speak for more than 3 minutes. 6. Chairman's Announcements 7. To resolve that the Minutes of the Full Council held on 29th July 2021 (pp 35-40) are a correct record 8 To receive reports and recommendations of Council Committees 8.1 Amenities and Recreation 12th August 2021 - Cancelled 9. Reports and Resources 26th August 2021 (pp 41 - 42) 8.3 Planning and Environment 2 new September 2021 - to be tabled 9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council - Councillors are reminded to only report on council related items 7 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite 7 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace		2.	Declaration of interests		
4. County Councillor's Report 5. Questions from the Public Pursuant to Standing Order 3 e & g Members of the public may make representation, answ questions and give evidence at a meeting which they are entitled to attend in respect of t business on the agenda. A member of the public shall not speak for more than 3 minutes. 6. Chairman's Announcements ✓ 7. To resolve that the Minutes of the Full Council held on 29th July 2021 (pp 35-40) are a correct record 8 To receive reports and recommendations of Council Committees 8.1 Amenities and Recreation 12th August 2021 - Cancelled ✓ 8.2 Policy and Resources 26th August 2021 (pp 41 - 42) 8.3 Planning and Environment 2rd September 2021 − to be tabled 9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council − Councillors are reminded to only report on council related items ✓ 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace	✓	3.	Report from Neighbourhood Police Team/E-watch report		
Pursuant to Standing Order 3 e & g Members of the public may make representation, answ questions and give evidence at a meeting which they are entitled to attend in respect of t business on the agenda. A member of the public shall not speak for more than 3 minutes. 6. Chairman's Announcements 7. To resolve that the Minutes of the Full Council held on 29th July 2021 (pp 35-40) are a correct record 8. To receive reports and recommendations of Council Committees 8.1 Amenities and Recreation 12th August 2021 - Cancelled 2.2 Policy and Resources 2.2 Policy and Resources 2.2 Policy and Resources 1.2 Policy and Resources 2.2 Policy and Resources 1.2 Policy and Resources 2.2 Policy and Resources 1.2 Policy and Resources 2.2 Policy and Resources 1.3 Planning and Environment 2. Prod September 2021 - to be tabled 9. Reports from Borough Councillors 1.0 Town Councillors reports on meetings, events & activities attended on behalf of the Council – Councillors are reminded to only report on council related items 1.1 To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 1.2 Report from the Chief Executive Officer 1.3 To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 1.4 To consider and if agreed purchase replacement chairs for the MG Suite 1.5 To give a progress report on the Snodland Food Assist service 1.6 To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 1.7 To consider arrangements for Snodland Events for the remainder of 2021 1.8 To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 1.9 Correspondence 1.9 To consider a letter received from an allotment holder relating to the gate i		4.			
7. To resolve that the Minutes of the Full Council held on 29th July 2021 (pp 35-40) are a correct record 8		5.	Pursuant to Standing Order 3 e & g Members of the public may make representation, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. A member of the public shall not speak for more than 3 minutes.		
Record Receive reports and recommendations of Council Committees Receive reports and Recreation 12th August 2021 - Cancelled Receive reports and Recreation 12th August 2021 - Cancelled Receive Resources 26th August 2021 (pp 41 - 42) Reports from Borough Councillors 2nd September 2021 - to be tabled Reports from Borough Councillors 2nd September 2021 - to be tabled Reports from Borough Councillors 2nd September 2021 - to be tabled Reports from Borough Councillors are reminded to only report on council related items To council - Councillors are reminded to only report on council related items 11.					
8.1 Amenities and Recreation ✓ 8.2 Policy and Resources 8.3 Planning and Environment 9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council − Councillors are reminded to only report on council related items ✓ 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.	✓	7.	record		
 ✓ 8.2 Policy and Resources 8.3 Planning and Environment 2nd September 2021 – to be tabled 9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council – Councillors are reminded to only report on council related items ✓ 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw. 		8	To receive reports and recommendations of Council Con		
8.3 Planning and Environment 9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council − Councillors are reminded to only report on council related items ✓ 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		8.1	Amenities and Recreation	12th August 2021 - Cancelled	
9. Reports from Borough Councillors 10. Town Councillors reports on meetings, events & activities attended on behalf of the Council − Councillors are reminded to only report on council related items 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.	√	8.2	Policy and Resources		
10. Town Councillors reports on meetings, events & activities attended on behalf of the Council − Councillors are reminded to only report on council related items 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		8.3	Planning and Environment	2 nd September 2021 – to be tabled	
the Councill – Councillors are reminded to only report on council related items 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		9.			
 ✓ 11. To receive details of Payments and transfers from 23 July 2021 to 31 August 2021 Totaling £27,359.77 12. Report from the Chief Executive Officer 13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiator in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw. 		10.			
13. To consider and if agreed accept quotations for the replacement gates and fencing at the Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.	✓ 	11.	Totaling £27,359.77		
Cemetery Yard and New Potyns 14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		12.			
14. To consider and if agreed purchase replacement chairs for the MG Suite ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		13.	Cemetery Yard and New Potyns		
 ✓ 15. To give a progress report on the Snodland Food Assist service 16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw. 		14.	To consider and if agreed purchase replacement chairs for the MG Suite		
16. To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement. 17. To consider arrangements for Snodland Events for the remainder of 2021 18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.	✓	15.			
18. To authorise the Policy and Resources Committee to approve quotations for renewal of radiato in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable the public interest that the press and public be Temporarily excluded and they are instructed to withdraw.		16.	To authorise the CEO to act on behalf of the Council in relation to the Welcome Back Fund and to sign and Seal the Welcome Back Fund Agreement.		
in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term. 19. Correspondence 19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace THE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable to the public interest that the press and public be Temporarily excluded and they are instructed to withdraw.		17.			
19. To consider a letter received from an allotment holder relating to the gate in the allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		18.	To authorise the Policy and Resources Committee to approve quotations for renewal of radiators in the Devonshire Rooms should the cost come in above their authorisation level of £2000. This is necessary due to works needing to be carried out during October half term.		
allotment 19. A thank you letter from Buckingham Palace HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable to the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		19.	Correspondence		
HE COMMITTEE HAS AGREED That in view of the business about to be transacted, it is advisable in the public interest that the press and public be Temporarily excluded and they are instructed to vithdraw.		19.	allotment		
n the public interest that the press and public be Temporarily excluded and they are instructed to rithdraw.		19.	A thank you letter from Buckingham Palace		
	n the public				
	withdraw.	20	To receive an update on the proposed tenant for Brookla	nds Lake Café (Peridise)	